

**MINUTES OF THE OPEN MEETING OF
VALE OF AYLESBURY REFERENCE COMMITTEE
HELD ON WEDNESDAY 20 OCTOBER 2004
AT MANOR HOUSE
AT 1:30PM**

PRESENT: Drs Jackson, Peacock, Quiney & Beesley
Dr Paul Roblin & Jane Solomon
Shaun Brogan, David Beckett & Colin Foster
Cynthia Dickinson and Alison Perry

APOLOGIES: Drs Beck & Lilley
Clare Blakeway-Phillips & Dr Robinson

ACTION

AYL 1/10/04 Minutes of July Meeting

The minutes of the July meeting were accepted.

Matters Arising

PCT Administered Funds – PHR said Berkshire had produced a policy and suggested he send the PCT copy. **PHR**

Action PHR to send a copy of policy to the PCT

X-ray forms – TP to talk to GR **TP**

Finance – There is a £4 million overspend forecast for the year end. £1.7 million was spent on Bucks Hospital, £1 million relates to emergency admissions. The PCTs are in dispute over this with the Trusts.

QOF – This is another cost pressure, Prescribing is forecasting a £335,000 overspend.

Primary Care Commissioning. TP said GPs would need support from the PCT to do this.

Funding for non-principal appraisals to be followed up with CBP. **CB-P**

Shaping Health Services – There is a meeting in November to discuss the option.

AYL 3/10/04 OOHs

Discussions are ongoing with Harmoni about referral into secondary care.

Superannuation – PHR said the 14% superannuation contribution should be paid by the employer. This needs to be paid from 1st April. Harmoni believes the PCT are going to pay this. **PHR**

Action Point: PHR to send SB an email on this subject.

QOF Visits

TP congratulated the PCT on the tenor of their visit.

Emergency Plan

TP said there had been some poor feedback from the GPs. Bearing

in mind that not all Practices can attend the de-brief, SB asked for written feedback from Practices. **GJ**

Action Point: GJ to feedback.

Contracts

Termination of pregnancy - Done now at Brookside. Who is going to take over from Maggie Curtis? The PCT are looking at scoping the service to improve access. This is going to the PEC for discussion and also to the Trust. Dr Habils is clinical lead for sexual health services, he will not be treating erectile dysfunction.

Jean Baker the continence advisor has retired and TP asked if she was being replaced. MB said he would feedback to the LMC what the position is. **MB**

Endoscopy – The Trust has approved ½ time consultants. The Trust recognise there is a problem and are trying to reduce waiting times. There is no protocol agreed with the Trust and Primary Care. PHR informed the Radcliffe had such a protocol. The PCT are looking at developing a service in Primary care.

TP also said that breath testing should be included.

PCT

Mental Health/Counselling – The Dove Centre may ask patients for a contribution to their costs but GJ said his patients were being asked to pay for the service.

Action Point: MB to follow up

PCT

Enhanced Services Budget Proposals

PHR said he thought that the community hospital service in Thame was not an enhanced service.

Action Point: PCT to report back

Linkline

Cynthia Dickinson and Alison Perry gave a presentation.

LMC

Rapid Chest Clinic

MB asked for feedback. Patients with a pro-forma are seen within 2 weeks, patients without wait longer.

Action Point: The PCT asked the LMC to promote the use of the pro-forma. MB to improve format

PCT

Ethnic Monitoring

There was a discussion on this subject.

Any Other Business

SB said practice led commissioning should be discussed. He said he thought practices should meet up every month to discuss it with a representative from every practice. It was arranged that there would be 3 locality meetings.

Date of Next Meeting

Wednesday, 1 December 2004 at 1:30pm in the Board Room, Verney House