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MINUTES OF OPEN BRACKNELL FOREST LRC MEETING HELD ON 18TH JANUARY 2005 AT EASTHAMPSTEAD BAPTIST CHURCH

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IM thanked JB for the contribution she has made to the PCT and the relationships with GPs and LMC Reference Committee

Minutes of previous Meeting

The Minutes of the November meeting were agreed.

Matters Arising

Registration - There is nothing in the regulations regarding preferred doctor. If the patient expresses a preference the Practice will endeavor to meet this.

Action: Leg Ulcers – the PCT to follow this policy up.

Path Results – GK said this had been put on the next agenda of PEC Chairs, Chief Executives and Trust.

Frimley Park OPD Prescribing Plan

AC said that Frimley were discharging out patients on drugs demanding GPs provide the drugs. AC wrote and said this was not acceptable. Frimley Park replied that they had not given up the idea but would revise it. AC said this was not acceptable.

GK said there were several issues with Frimley. HDG said this should be referred to Eleanora Mitchell, PCT Pharmacy Advisor to take up with the Acute Unit.

GPs should only be prescribing with discussion with the consultant and if it is appropriate for GPs to prescribe.

4 Way Agreements

The Committee responded to a letter sent to Practices which do not provide a service. Should the 4 way agreement not be an enhanced service? CK said he was concerned about the quality and audits were not being done and the system was failing. 4 way agreement needs to be looked at as a whole system. JB said the PCT had begun working with DAT on this issue.

Insulin Dependent Diabetes

IM said the PCT had encouraged Practices to do insulin conversion with a fee of £150 and thereafter there was no funding. IM said the workload was heavy. The Committee asked the PCT to have a round table discussion about doing this ongoing work without remuneration. CK said it was also a quality issues because hospitals are always changing appointments and patients want to move from hospitals to primary care because of it. Trusts need to monitor quality. GK said a PEC meeting would be an appropriate forum for this discussion.

Improvement Grants

CK said the population of his Practice was growing and he needs more space at the surgery. His Practice Manager had been told that there was no money. PHR asked if there was a process for Practices to apply for grants. JB said there was a form for small developments but for larger developments, Practices should apply directly to the PCT.

IM said there should be a clear, auditable process for applying for funds. JB said there would be a previous audit to inform the PCTs about premises development.

Flu Incentives

Exception reporting allowed for QOF but not for the Flu Incentive Scheme. This was discussed.

MMR Catch-up

JS asked what the PCT was paying for MMR. JB said £5 and £7.28. JS said this was in contravention of the guidance.

Action: The PCT to go back and revisit the issue.

Freedom of Information

This was discussed. PHR said there was further guidance expected from the GPC.

Access

PHR asked what the Access DES plan for next year was. CK asked if the access payment would be increased from £3,000 to £5,000.

Action: The PCT to discuss and report back.

Enhanced Services Floor

JB said the PCT was overspending the floor by month seven.

Action: JB to send the LMC a breakdown.

Commissioning

PHR asked the PCT what mechanisms they have for commissioning. JB said there was a committee.

Any Other Business

Sterile Instruments - JS said she had negotiated a deal with Farla. The PCT said there was a high percentage of Practices who did not meet contamination targets. The PCT were prepared to back the LMC deal.

CS – JB said that guidance said that Practices were obliged to notify their patients and record information in their notes and results.

IM said there was a lot of difference between the ways in which the QOF is carried out. HDG said that next year the PCT would pick out issues at random and sample.

Attendees

Present	Name	Organisation
*	Arora Kanchan	Member
*	Crampton Anne	Member
	Greig Adam	Deputy Chair
	Halliwel Roger	Member (Co-opted)
	Henman Mary	Member (Co-opted)
*	Kade Chauke	Member (Co-opted)
*	Murry Ian	Chairman (Co-opted)
*	Roblin Paul	LMC Chief Executive
*	Solomon Jane	LMC Director of Development & Liaison
	Birchall Carol	LMC Minute Secretary
*	Blight Joy	BF PCT
*	DeGruchy Helen	BF PCT
	Hedges Diane	BF PCT Chief Executive
*	Kassianos George	BF PCT PEC Chair
	Owen Anne	BF PCT
	Taylor David	BF PCT