

**MINUTES OF THE OPEN MEETING OF
BRACKNELL FOREST REFERENCE COMMITTEE
HELD ON TUESDAY, 14 SEPTEMBER 2004, 2PM
AT EASTHAMPSTEAD BAPTIST CHURCH**

PRESENT: Drs Murray, Kade, Crampton, Halliwell, Henman & Arora
Dr Paul H Roblin & Jane Solomon
Dr George Kassianos, Anne Owen, Joy Blight, Siddiqi &
Nicky Wilson

APOLOGIES: Dr Greig
Diane Hedges, David Taylor & Helen DeGruchy

ACTION

BF 1/9/04 Minutes of June Meeting

The minutes of the June meeting were approved.

Matters Arising

Superannuation – IM asked that the PCT superannuate GPs so that each GP could identify their own superannuation payments. **PCT**

Action Point: *AO agreed to contact the TVPCA.*

JB said all Bracknell Practices are open, she said that the PCT would like to know if any Practice was having difficulties maintaining an open list so that the PCT could help.

Registration

IM said patients' asking for a preferred doctor was not always possible unless there were appointments available. PHR asked the PCT to clarify the wording on "preferred doctor". **PCT**

Action Point: *AO to clarify wording.*

BF 2/9/04 MRSA Screening

IM said the Reference Committee backed the Secretariat in saying that if MRSA Screening was to be given to primary care then the funding should follow. **PCT**

Action Point: *GK to take this up with Frimley.*

BF 3/9/04 Referral to Specialist Leg Ulcer Clinic at SHHC

IM asked for details of this service. NW said currently there is not a protocol for accessing the clinics. There is a firm referral detail which the PCT would send to IM, PHR and JS. **PCT**

Action Point: *NW to send information.*

BF 4/9/04 Smears and the >25s

The Committee asked the PCT to ask the Public Health the size of the problem of abnormal smears in this age group? **PCT**

BF 6/9/04 Path Results

GK spoke to the tabled Path result flow chart. The Reference Committee agreed that it was a comprehensive flow chart and commended the PCT. PCT

Action Point: GK to take it to Acute Trusts etc for further discussions.

PCT Agenda Items:

Enhanced Services Floor, Financial Update - GK tabled the breakdown. He said that the amount spent was more than forecast.

OOHs – AO said everything was on track for 1st October. The PCT have put £250k in this year, next year will be over £1million. AC said that not all GPs had been contacted and there was not yet a rota in existence. PHR asked about superannuation and whether it had been factored in? AO said that it would be once the regulations were in place. PHR asked if this included the additional 14%. PCT

Action Point: AO to follow up and let PHR know and to check that the OOHs telephone number (01189 365390) should be sent to all Practices.

Insulin Initiation & Diabetes LES – JB updated the Committee. The PCT are working on a draft policy which has gone to all Practices. PHR asked to be included on all correspondence sent to Practices. Sarah Stanton, Jenny Jones and Robin Scott to visit every Practice to discuss this. CK said Practices are concerned about taking on secondary care work. He said the funding of £150k was good but that there should be similar funding for subsequent years. He said that Practices were happy to initiate the work but only for adequate funding. AC said that the training should attract prolonged study leave. PHR said he had spoken with the Post Grad Dean who said he thought the funding appropriate for this. PCT

Action Point: AO to follow up.

Correspondence with PCT – IM said GPs felt some correspondence was not being replied to in a timely manner.

MMR & Cervical Cytology – AO said that there was pressure from counsellors to provide Saturday morning services. PHR said there were no costings in the proposal. AO said this was because the PCT were waiting for a response.

CNO Report – AO said a report from CNO regarding Nursing, Midwifery & Health Visitors had been published relating to Child Protection and Vulnerable Children.

Any Other Business

Minor Surgery – AC said her Practice cap had been reached, so wanted to know what they needed to do. AO asked her for a breakdown because the PCT needed to know what activity was happening. AC

CK said that service creep was taking place with INR and the initiation of Warfarin. He said the Heatherwood Warfarin service had folded. He said his Practice had had four patients since April to initiate Warfarin.

Action Point: AO to take this up with the community team.

AO

Date of Next Meeting

Tuesday , 9 November 2004 at 2pm at Easthampstead Church