

**MINUTES OF THE OPEN MEETING OF  
BRACKNELL FOREST REFERENCE COMMITTEE  
HELD ON MONDAY 8 DECEMBER 2003  
AT 2PM**

**PRESENT:** Drs Henman, Kade, Murray, Greig, Halliwell & Crampton  
Jane Solomon  
Joy Blight, Anne Owen, Dr Kassianos & David Taylor

**APOLOGIES:** Dr Christopher Tiarks  
Diane Hedges, Jonathan Molyneux & Philip Burke

**ACTION**

**BF 1/12/03 Minutes of October Meeting**

The minutes of the meeting held in October were approved.

**Matters Arising**

AO said she had not taken the 'preferred providers' status to the Board, she will bring it to the Committee as soon as a decision has been arrived at. **AO**

**Action Point: AO to update Committee**

IM asked for the principal of preferred providers to be enshrined. IM said there was a great deal of anxiety in Practices about the financial issues and Practice cash flow under the nGMS, he said that he had recently attended a Finance nGMS Meeting and this had only underlined his anxiety.

Access to General Medical Services Payment – AO said she would strip the access money out of the incentive scheme and pay the GPs. IM said it was superannuable and could his be paid to GPs by January? AO agreed it could.

The QUIP – AO reported that this was being discussed with other PCTs and she would report back the outcome to the Committee. **AO**

**Action Point: AO to update Committee**

Lobotomy – AO said she had not yet come to a decision as to how this would be paid or stripped out of quality enhanced services quality points.

Aspiration Points – the PCT said that aspirational payments would be paid on a monthly basis over a year.

**Mental Health Services**

The Committee asked what was going on with mental health care services, particularly in view of the light that they were moving some distance away from Bracknell. The Committee said that the mental

health services were worse than they were before and they wanted evidence of whether consultation had taken place on the reconfiguration. AO said that consultation process with stakeholders had taken place at the Madjeski Stadium four weeks ago. GK said there had been a discussion at the PEC. IM said he would like to see the results of the consultation. AG said he felt it would be helpful if mental health workers worked the same hours as GPs.

AO

**Action Point:** *AO to take up both these last two points.*

### **OOHs**

There were two concerns, one of which was about quality and the other was about equity of standards. AO said the reconfiguration of OOHs was still in its early stages

### **Health Visitor and District Nurse reorganisation**

IM said there was a lot of dissatisfaction with the reconfiguration of these two services. AO said the role of Health Visitor needed to be re-defined; the reconfiguration would be a project managed affair. CK said that he was worried that this reconfiguration would have an effect on GP workload. AO agreed to review the situation in October 2004.

### **GP Appraisal**

AO said there had been a slow uptake; letters have been sent to all Practices. She said it was part of the CHI ratings and the PEC had agreed that enhanced services would not be awarded to Practices where all principals had not been appraised.

### **Risk Register for Older People**

AO said it was a suggestion that Practices should have a register of their frail elderly; JS said it would be therefore in the best interests of the PCT to make it a locally enhanced service. CK said they needed to look at a template for the elderly.

### **IT**

IT Maintenance payments have still not been paid and AO said it would be released as soon as possible.

### **Patient Survey**

AO said the feedback from the CHI report had highlighted the need for a patient survey. She said she wanted to do a mystery patient survey. JS said that this methodology was obviously not acceptable to all Practices and PCTs should be more transparent in their decision making about such things.

PCT

**Action Point:** *The PCT agreed to offer a choice of visits to Practices, either they could have a mystery patient survey or they could have a Practice visit.*

IM pointed out that staffing was an issue in manning reception areas and if the PCT wished to improve patient experience, then they should invest further in Practice staffing.

**nGMS Contract**

This was going to be the future of the next BUILD session in January.

**Primary Care Strategy**

JB talked to this document and tabled it.

**Any Other Business**

GP Forum Format - GK asked if it required any changes to it. The Committee agreed that it was important to continue the forum but it might be possible to rotate the days on which it was held.

**Date of Next Meeting**

Monday 9 February 2003 at 2pm, at The Forest End Medical Centre