

**MINUTES OF THE OPEN MEETING OF
WOKINGHAM REFERENCE COMMITTEE
HELD ON THURSDAY, 20 NOVEMBER 2003
AT WOKINGHAM HOSPITAL**

PRESENT: Drs Brock & Dr Shaw, Jane Solomon
Dr Munday Dr Buckle and Hugh O'Keefe

APOLOGIES: Dr Christopher Tiarks, Milligan, Busfield, Mellows

ACTION

WOK 2/11/03 Minutes of September Meeting

The minutes were accepted.

WOK 3/11/03 Matters Arising

DM updated the group on the Discovery Project.

IT HoK said that a letter was in draft to go to practices to release the funding for 100% maintenance costs, but he said there was still a shortfall for minor upgrades.

Action LMC to write to the PCT requesting them to write to the SHA for money to reimburse practices for upgrades. **LMC**

DB to ask the Finance Director to provide financial information on the position on funding for IT. **DB**

Formal appointment of appraisers,

Action DB to write to GB to acknowledge his appointment as an appraiser. **DB**

WOK 5/11/03 Non-Principal Appraisals

DM said that payment for appraisals for non-principals had been agreed across W Berks except in the case of professional locums where some PCTs had agreed to pay for their appraisals and some had thought they should pay for themselves.

WOK 6/11/03 Any Other Business

DM formally passed over the PEC chair to DB. MS formally welcomed DB.

Date of Next Meeting

Thursday, 22 January 2004 at 2pm at Wokingham Hospital.