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Minutes of Windsor, Ascot & Maidenhead LRC/PCT Liaison Meeting Tuesday 5th September 2006 Henry Meeting Room, King Edward VII Hospital SL4 3DP

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Minutes of Previous Meeting

The minutes of 6th June 2006 were agreed as a correct record of the meeting.

Pandemic Flu Planning

AT asked if the LMC would like any input to PCT meetings concerning this.
PR said that he had attended many meetings across the TV.

Action Point: It was agreed that PR would be the point of contact and the PCT would inform him of meetings and send him copies of the draft planning document for comment. PR agreed to send AT a copy of the GPC document on flu plans

District Nursing Issues – Nancy Barber email

There had been no dialogue on the suggested tariff.

The LMC are happy to engage in dialogue to decide what is core general practice, core DN and then discuss the remainder.

An email will be sent out confirming that urgents will be treated as such..

When a DN visits a patient to administer the flu vaccine, a charge will be levied of £4.50 and while they are waiting after the vaccination, they are willing to take b/p etc for no extra cost.

This is in the service specification and this includes a requirement that the practice informs the DN of the patients who need the vaccine, arrange for it supply and an appointment with them.

The LMC asked that a dialogue take place regarding the tariff as there are other things that GPs provide for DNs that practices would like to trade off.

There are plans to expand the community nursing tariff but not this year and the PCT agreed to include the LMC in such plans.

Practices would be able to employ the DNs to administer flu at a cost of £4.50 per patient, provided there was sufficient space in their workload.

The worry is if a DN cannot fit in a blood test, who would be in a position to carry this out?

The LMC asked that their condolences be sent to the DN Team on the death of Ann Mickie.

TPBC C2 email

There is an EB meeting scheduled for Monday lunchtime, although an agenda has yet to be produced due to annual leave.

Every Berks PCT will be sending the LMC their original documents which do not override the SFE..

Margaret Crawford will have clear legal requirements on the overwriting of the SFE and may not be able to do so.

The email is also misleading and a new email needed writing in consultation with the LMC.

The NHS Employers will be sending out a letter which may overwrite the SFE but this has not yet been issued.

Wraysbury Issues

The PCT are no further on with the premises problem and there are negotiations going on between solicitors.

A contingency plan is being devised, and a meeting with the OOH is scheduled.

The PCT were not aware that many patients had left..

Kate Kitto is leading on this for the PCT.

The timeline is still in place to have interviews in early October.

The PCT have been advised by John Derry to write to all interested parties regarding interim arrangements; it has not yet been decided that East Berkshire Primary Care will be the provider.

PCT Reconfiguration

The Directors have been through their assessment centres and are all above the line in WAM.

The next stage is that structure will be agreed between Sally Kemp (Chairman) and Lise Llewellyn.

Currently Satpal is the Director for PC

AT currently is looking after premises, IT locality, PBC locality, QoF, ES, Substance Misuse and Shared Care.

With IT ES it will be assessed at QoF visits.

Part 1 requires TNA.

Part 2 around data accreditation is around aPrimis Plus scheme

Part 3 is EPS and policy around practices updating patient information, information can be checked at the QoF visit.

This will update patient demographics on contact.

Harmonising Enhanced Services

There is a meeting next week, AT will confirm when it is to be.

Harmonising Administrative Funds

The PCTs are still working to the old Berkshire version and it was accepted it needs updating in liaison with Paul and John.

Collaborative Arrangements

This relates to payments for blue badge, child protection reports etc.

From 1st April PCT are responsible for payments to practices and it was asked whether this was happening.

It appears that some payments are being made.

It was not known who to send invoices to.

Action Point: AT to let PR know who to send requests for payment to within the PCT.

Future Liaison Meetings

The LMC accepted that with the new organisation there may not be a need for liaison meetings but proposed that the scheduled dates continue for the time being; it was easier to leave the date in and then cancel.

PR said that he would need to meet with the localities.

It may be that there will be an East and West Berkshire LMC Committee at which the localities will feed relevant issues to and have a representative from each PCT area.

How the Collaboratives worked with the LMC also needed to be worked into the equation.

Date of Next Meeting – Tuesday, 7th November 2006

Present	Name	Organisation
	McCarron-Nash Beth	Member (Co-opted)
*	Mower Isabel	Member
	Parker Julius	Member (Co-opted)
*	Rawlinson John	Member
*	Stone John	Member Chair
*	Roblin Paul	LMC Chief Executive
*	Solomon Jane	LMC Director of Development & Liaison
*	Birchall Carol	LMC Minute Secretary
	Derby Donna	WAM PCT
	Mortlock Margaret	WAM PCT
	Nock Ian	WAM PCT
*	Tilley Alex	WAM PCT

Apologies: Ian Nock