**Mill Stream Surgery are expanding and recruiting.**

**Care Navigators: full time/part time**

We are looking for dynamic hard-working individuals to join our friendly busy practice. The ideal candidates should be competent with IT systems, have an excellent telephone manner, be flexible and able to work under pressure.

**What will I need to do?**

* Reception work and call handling
* Administration work
* Signposting patients to the correct care

**Hours of work:**

* As a minimum three sessions (AM or PM) a week
* More details on application.

**Staff Benefits:**

* Access to NHS pension
* NHS discounts e.g. Blue light card, healthservicediscounts.com
* Vivup discount scheme – giving access to a wide variety of discounts.
* Cycle to Work Scheme & discounted Gym memberships at Better Gyms
* Tea and coffee provided.

Apprenticeships available/encouraged - school leavers welcome to apply.

Informal visits are encouraged/welcomed.

If you or someone you know is interested in this vacancy, please send us an email to

[recruitment.millstream@nhs.net](mailto:recruitment.millstream@nhs.net)