

Slough Provider Innovation Network Enterprise (SPINE)

Excellence through Understanding

Farnham Road Surgery: 301 Farnham Road Slough SL2 1HD
242 Wexham Road Surgery: 242 Wexham Road Slough SL2 5JP
Kumar Medical Centre: 59 Grasmere Avenue, Slough SL2 5JE
The Avenue Medical Centre: Britwell Estate, Slough SL2 2DG

Job Title:	SPINE Primary Care Network, Clinical Pharmacist (Independent Prescriber)
Responsible To:	Clinical Director/Clinical Pharmacist Partner
Hours	Full time- 37.5 hours/per week 5 days a week, Monday – Friday.
Salary	£51,000 to £55,000, Dependent upon experience Inclusion to the NHS pension scheme.
Location	The post holder will be based at Farnham Road Practice (301 Farnham Rd, Slough SL2 1HD) however, will be required to work at any SPINE PCN practice in Slough throughout the duration of the contract.
Job Type	Permanent
Job Purpose:	To be a part of the PCN practice teams and support the delivery of Primary Care Networks ambitions to the highest quality and safety. To deliver a range of targeted and evidence-based interventions. As an independent prescriber responsible and accountable for the assessment of patients with undiagnosed or diagnosed conditions and will make prescribing decisions to manage the clinical condition of the patient. Be the key member of the PCN in ensuring prescribing is effective, safe and good value, and that medicines use is optimised for and with our patients.

CORE DUTIES AND AREAS OF RESPONSIBILITIES

- Working closely with SPINE PCN GPs and multi-disciplinary team clinical professionals to resolve day-to-day issues related to medication.
- To act as point of contact in the practice for all medicines related queries for health care professionals and patients.
- To manage the repeat prescribing reauthorisation process by reviewing requests for repeat prescriptions and medicines reaching review dates
- To undertake medication reviews of patients including those with multiple long term conditions and polypharmacy to improve patient outcomes and maximise cost-effective prescribing. Some reviews may need to be undertaken in the patient's home.
- Ensure that the practice repeat prescribing policy is regularly reviewed and that it is being adhered to with the aim of reducing waste and improving safety.
- Contribute to reductions in medicine-related hospital admissions and readmissions by supporting patients to get the best outcomes from their medicines and identifying and addressing medicines-related issues
- To support patients recently discharged from the hospital by ensuring they understand their medication, any changes that have happened recently and have a timely supply.
To facilitate good working relationships between the practice and Community Pharmacies and Hospital Pharmacies. To follow up issues highlighted by Medicines Use Reviews carried out in local Community Pharmacies.
- To support the practice in delivering on Prescribing Indicators, Prescribing Budget, QOF, Locally Commissioned Services and the QIPP agenda
- To improve and promote Pharmacy First referrals.

- To undertake minor ailment clinics or triage with appropriate training.
- Manage practice formularies to improve the quality, safety and cost effectiveness of prescribing

- Log and action drug withdrawals and alerts e.g. monitoring CAS and MHRA alerts aimed at improving medicines safety
- Where appropriate, review pathology results for patients on known medicines.
- To qualify as a prescriber if this has not already been done.
- To help plan, develop and support the introduction of new working processes within the practice to optimise the quality and safety of prescribing.
- To undertake medication audits.
- To produce patient information leaflets and posters and run medicine awareness projects throughout the year.
- To attend the CPPE training and development program.
- Awareness of and compliance with all relevant practice policies and guidelines
- Reporting on Significant Events
- Contributing to the development of computer-based patient records on EMIS Web.
- Contributing to the summarising of patient records and SNOMED-coding patient data
- Participate in regular staff training sessions to ensure development of skills and knowledge; to assess own learning needs and undertake learning as appropriate.
- Participate in clinical, multi-disciplinary and whole team meetings.
- Observe and comply with all appropriate statutory requirements in relation to Child and Adult Safeguarding and to be familiar with the reporting process should his be required.
- Contribute to policy development and implementation of procedures and guidelines in relation to their own area of work.
- Attending any Protected Learning Time sessions provided by either the CCG for the Practice or by the Practice itself

Please note: This job description is not exhaustive and may be adjusted periodically after review and consultation. You will also be expected to carry out any reasonable duties, which may be requested from time-to-time.

PERSON SPECIFICATION

The post holder needs to be able to demonstrate the following core competencies to a high level and use these to the full in their work. We will look for evidence of all the essential competencies during the selection process.

Person Specification	Essential
Education & Qualification	<ul style="list-style-type: none"> • Qualified Pharmacist & Registered with GPhC • Diploma or equivalent post-graduate qualification • Independent prescriber
Knowledge & Experience	<ul style="list-style-type: none"> • Four years post-registration experience • Excellent clinical knowledge • Experience of undertaking medication reviews with patients • Excellent knowledge of Microsoft Word and Excel
Skills & Abilities	<ul style="list-style-type: none"> • Excellent communication skills. • Able to work from an asset based approach, building on existing community and personal assets. • Ability to maintain effective working relationships and to promote collaborative practice with all colleagues • Ability to work alone and under pressure.
	<ul style="list-style-type: none"> • Excellent consultation skills • Highly motivated • Excellent timekeeping.
Attributes	<ul style="list-style-type: none"> • Presentable in personal appearance. • Approachability to staff and customers. • Good level of self-motivation. • Outwardly enthusiastic and confident. • Show a flexible approach to work.

Disclosure and Barring Service Check

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions

Confidentiality requirements

Given the work environment where patient data is accessible by staff, the post-holder must observe strict confidentiality when accessing patient data.

Information relating to patients, carers, colleagues, other healthcare workers or the business of the practice may only be divulged to authorised persons in accordance with practice policies on confidentiality and the protection of personal and sensitive data.

Health and Safety

The post-holder will assist in promoting and maintaining their own and others' health, safety and security as defined in the practice Health & Safety Policy, to include:

- Using personal security systems within the workplace according to practice guidelines
- Identifying the risks involved in work activities and undertaking such activities in a way that manages those risks
- Making effective use of training to update knowledge and skills
- Using appropriate infection control procedures, maintaining work areas in a tidy and safe way and free from hazards
- Reporting potential risks identified.

Equality and Diversity

The post-holder will support the equality, diversity and rights of patients, carers and colleagues, to include:

- Acting in a way that recognises the importance of people's rights, interpreting them in a way that is consistent with practice procedures and policies, and current legislation
- Respecting the privacy, dignity, needs and beliefs of patients, carers and colleagues
- Behaving in a manner which is welcoming to and of the individual, is non-judgmental and respects their circumstances, feelings priorities and rights

This job description is intended to be part of an agreement for employment, however, it will be reviewed periodically, and the post holders will be invited to contribute to the review.
Last reviewed in March 2025.

Information for Applicants

What is a Primary Care Network (PCN)?

Primary Care Networks (PCNs) build on the core of current primary care services and enable the greater provision of proactive, personalised, coordinated and more integrated health and social care. Clinicians describe this as a change from reactively providing appointments to proactively care for the people and communities they serve. Where emerging primary care networks are in place in parts of the country, there are clear benefits for patients and clinicians.

Slough Provider Innovation Network Enterprise SPINE

Slough Providers Innovation Network Enterprise (SPINE) is the 2nd biggest network in Slough locality with the population size of over **43000** registered patients. SPINE member Practices are as follow:

- Wexham Road Surgery
- The Avenue Medical Centre
- Farnham Road Surgery
- Kumar Medical Centre

Dr Nithya Nanda is the Clinical Director and **Dr Priya Kumar** is the Finance Director for SPINE.

If you require any further information about this role or PCNs please contact **SPINE Programme Manager Barry Dyer** via email: Barry.dyer1@nhs.net