

JOB DESCRIPTION

Fedbucks GP – Urgent Care Buckinghamshire

FedBucks is a not-for-profit GP federation of 46 GP practices covering a population of over 550,000 patients across Buckinghamshire. We began in 2016 and now employ around 300 members of staff at our head office site, and across our planned and unplanned care services.

As a GP Federation and Social Enterprise, we are proud to represent our member practices and to champion primary care by working with local general practice and system partners in the provision of community-based healthcare services. We are dedicated to providing safe and compassionate care to our patients across our range of planned and unplanned healthcare services in Buckinghamshire and believe in continuous commitment to quality service delivery and positive patient outcomes.

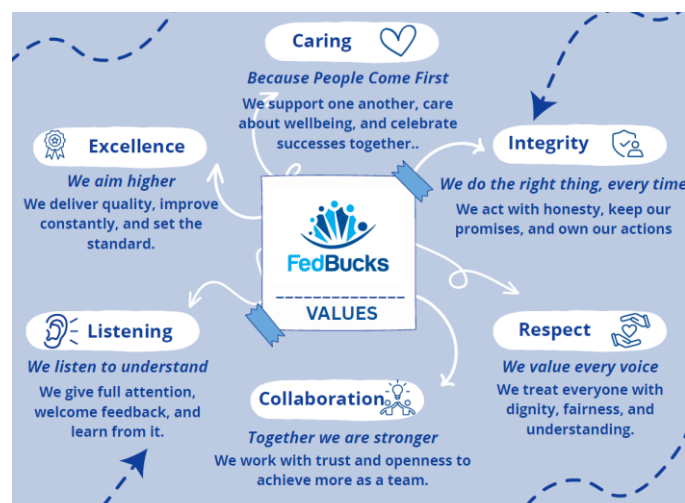
Patients are at the heart of everything we do, and we pride ourselves in our purpose when enabling excellent patient care and supporting general practice.

FedBucks is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults. All staff are expected to share this commitment and to uphold the organisation’s safeguarding policies and procedures at all times.

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

The duties of the post are subject to review from time to time in the light of changing requirements of the service.

Our Values





Job Title: FedBucks GP

Hours: 0800 – 0000 (8am to midnight)

Location: Stoke Mandeville Hospital or Wycombe Hospital / Princes Risborough

Reporting to: Lead GP – Dr Jen Brown

Job Summary

This is an exciting and rare opportunity to join the FedBucks Urgent Care service in Buckinghamshire and be part of a wider team providing community based urgent care that is both innovative and integrated.

As a FedBucks *GP*, working for the people of Buckinghamshire - your role will be varied, interesting, and ultimately rewarding.

Working as a salaried or self-employed GP with FedBucks offers competitive pay, flexibility, a good work-life balance, training and career development opportunities, and round-the-clock clinical and operational support.

Our multidisciplinary team provides primary care services across Buckinghamshire for patients who require medical attention both during the day at Wycombe Hospital Urgent Treatment Centre and also when their own GP surgery is closed. This includes weekday cover from 18:30 to 08:00, as well as 24-hour service at weekends and on bank holidays, delivered via telephone consultations, face-to-face appointments and home visits. In addition, we provide in-hours telephone support for our member practices Monday to Friday, 08:00–18:30. We also provide a CAS to 150 Buckinghamshire care homes, where the aim is to consult and manage 60% + completely via telephone consultation and Accurx.

We welcome applications from experienced GPs who are considering a career move or are seeking additional hours alongside another role, especially those working in Buckinghamshire already, and familiar with the pathways.



Responsibilities

- To provide timely high quality clinical care, telephone consultations (average 1 every 15 minutes), base appointments (1 every 20 minutes) and home visits (1 an hour, dependant on location).
- To monitor the central advice pool across our services for patient safety where appropriate.
- To provide appropriate care and services to patients in all age ranges and level of health care needs.
- To be competent in dealing with face-to-face base consultations, home visits and triage cases over the phone.
- Keep good quality up to date medical records including ensuring appropriate documentation and coding is used to provide consistent RCGP audit requirements.
- To provide clinical advice and support to team members as requested.
- To develop and maintain high levels of communication with patients and carers ensuring effective care delivery.
- To promote effective communication processes between all team members to enable good working practices.
- To maintain communication processes with acute and other colleagues and partners in care to ensure care delivery.
- To support our Clinical Practitioner workforce in more complex cases.
- Remain circumspect for safeguarding concerns and manage appropriately.

Minimum Ongoing Training Required for the post

Applicants must have:

- Level 3 (minimum) Safeguarding training for both adults and children. (within the last 36 months)
- BLS (within the previous year)
- Mental Capacity and Deprivation of Liberty (within the last 36 months)
- Information Governance (within the last 12 months)
- Infection Prevention Control (within the last 24 months)
- Preventing Radicalisation (within the last 36 months)
- Oliver McGowan Tier 2 (Part 1 (online) and Part 2 (face to face))

PERSON SPECIFICATION

QUALIFICATIONS:

Qualifications and Eligibility	Essential	Desirable
Medical Degree	x	
Qualified General Practitioner with completed Certificate of Completion of Training whose name is included in the General Practitioner Register	x	
Full GMC Registration	x	
National Performers List registration	x	
DBS clearance	x	
Eligibility to practice in the UK independently	x	
Up to date revalidation / appraisal cycle	x	
Clinical Supervisor / Educational Supervisor training		x
Up to date statutory and mandatory training	x	

EXPERIENCE:

Experience	Essential	Desirable
Experienced in OOH, ideally in Buckinghamshire		x
Greater than 3 years post-CCT experience	x	
Greater than 12 months post-CCT experience working in General Practice		x
Evidence of working in General Practice in the UK in the last 12 months	x	
Evidence of working overnights in the UK in the last 12 months		
Experience of working in primary or secondary care in Buckinghamshire		x
Experience of working in Out Of Hours primary care		x
Experience teaching medical students, FY or GP trainees		x
Experience of clinical audit		x

REQUIRED SKILLSET:

Clinical Skills and Knowledge	Essential	Additional
Ability to take full and independent responsibility for clinical care of primary care patients	x	
Ability to make appropriate assessments and manage primary care presentations with urgent care presentations to patients of all ages and level of health care needs in each of telephone, in person and home visiting settings	x	
Ability to prioritise a patient list	x	
Ability to use the current evidence base to support clinical decision making	x	
Understanding of the particular challenges associated with urgent primary care presentations and assessments	x	
Understanding of the needs of vulnerable patient groups	x	

Understanding of recognition and reporting of child and adult safeguarding concerns and recognise that this is everyone's business	x	
Evidence of continued professional development	x	
Clear, accurate and robust record keeping	x	
Commitment to maintain awareness and work in line with our local policies and pathways	x	

Skills and Knowledge	Essential	Additional
Excellent written and oral communication skills with patients and colleagues	x	
Proficiency in Aadastra and EMIS systems		x
Clear and polite telephone manner	x	
Effective time management	x	
Ability to effectively utilise resources	x	
Understanding and adherence to strict patient confidentiality and data governance	x	
Recognise people's needs for alternative methods of communication and respond accordingly	x	
Excellent teamwork and ability to work within and support our multi-disciplinary team	x	

PERSONAL ATTRIBUTES:

Personal qualities	Essential	Additional
Caring and compassionate approach to patients	x	
Ability to work under pressure or in stressful situations	x	
Flexible and cooperative	x	
Excellent interpersonal skills	x	
Committed to providing high quality clinical services	x	
Punctual	x	
Ability to recognise own limitations and know where to ask for help	x	
Commitment to support the equality, diversity and rights of patients, carers and colleagues	x	

IMMUNISATION RECORDS:

Mandatory	Essential	Additional
MMR (or separate immunisations)	x	
Hepatitis B	x	
Varicella (or verification of illness)	x	