

Slough Provider Innovation Network Enterprise (SPINE) Excellence through Understanding

Farnham Road Surgery: 301 Farnham Road Slough SL2 1HD
 242 Wexham Road Surgery: 242 Wexham Road Slough SL2 5JP
 Kumar Medical Centre: 59 Grasmere Avenue, Slough SL2 5JE
 The Avenue Medical Centre: Britwell Centre, Slough SL2 2DT

Job Title:	PCN SOCIAL PRESCRIBER
Responsible To:	Clinical Pharmacist Partner/Clinical Director
Hours	Full time- 37.5 hours per week 5 days a week, Monday – Friday.
Salary	£15 hourly rate Inclusion to the NHS pension scheme.
Location	The post holder will be based at Farnham Road Practice (301 Farnham Rd, Slough SL2 1HD) however, will be required to work at any SPINE PCN practice in Slough throughout the duration of the contract.
Job Type	Permanent
Job Purpose:	To be part of the practice team and support the delivery of Primary Care Network's ambitions to the highest quality and safety. Provide personalised support to individuals, their families and carers to take control of their wellbeing, live independently and improve their health outcomes. Develop trusting relationships by giving people time and focus on 'what matters to me'. Take a holistic approach, based on the person's priorities and the wider determinants of health. The role will require managing and prioritising your own caseload, in accordance with the needs, priorities and any urgent support required by individuals.

CORE DUTIES AND AREAS OF RESPONSIBILITIES

- Take referrals from GPs and MDT team within practices of SPINE network and working with allied health professionals, fire service, police, job centres, social care services, housing associations, and voluntary, community and social enterprise (VCSE) organisations (list not exhaustive) to help signpost patients to relevant organisations for support.
- Provide personalised support to individuals, their families and carers to take control of their wellbeing, live independently and improve their health outcomes. Develop trusting relationships by giving people time and focus on 'what matters to me'. Take a holistic approach, based on the person's priorities and the wider determinants of health. Co-produce a personalised support plan to improve health and wellbeing, introducing or reconnecting people to community groups and statutory services. Choose an item on the caseload. It is vital that you have a strong awareness and understanding of when it is appropriate or necessary to refer people back to other health professionals/agencies, when what the person needs is beyond the scope of the link worker role – e.g. when there is a mental health need requiring a qualified practitioner.
- Build relationships with key staff in GP practices within the local Primary Care Network (PCN), attending relevant meetings, becoming part of the wider network team, giving information and feedback on social prescribing.
- Be part of the practice teams for anticipatory care planning and attend Integrated care team meetings as part of the regular cluster catch ups within the network.

- Be proactive in developing strong links with all local agencies to encourage referrals, recognising what

they need to be confident in the service to make appropriate referrals.

- Work in partnership with all local agencies to raise awareness of social prescribing and how partnership working can reduce pressure on statutory services, improve health outcomes and enable a holistic approach to care.
- Provide referral agencies with regular updates about social prescribing, including training for their staff and how to access information to encourage appropriate referrals.
- Seek regular feedback about the quality of service and impact of social prescribing on referral agencies.
- Be proactive in encouraging self-referrals and connecting with all local communities, particularly those communities that statutory agencies may find hard to reach.
- To work as part of the practice Multi-Disciplinary Team and receive and share information within that team to safeguard individuals and support them to work towards their goals and aspirations.
- To maintain accurate information systems of records and activities, complete data sheets and monitoring and evaluating data.
- To organise and facilitate group-based workshops and activities, ensuring self-help and peer support groups cover a flexible timetable.
- To support service design, co-production, development and improvement ensuring quality is maintained throughout.
- To manage a caseload of individuals with complex needs.
- To develop appropriate resources and materials for the service.
- To assist the care coordinator team and Health and well-being coach acting as a bridging staff member between practices (PCN) and health & well being Hub.
- To assist in long term disease management along with vaccination campaign with an intention to reducing health inequalities.

Please note: This job description is not exhaustive and may be adjusted periodically after review and consultation. You will also be expected to carry out any reasonable duties, which may be requested from time-to-time.

PERSON SPECIFICATION

PCN Social Prescriber

The post holder needs to be able to demonstrate the following core competencies to a high level and use these to the full in their work. We will look for evidence of all the essential competencies during the selection process.

Person Specification	Essential
Education & Qualification	<ul style="list-style-type: none">• Level 5 qualification (i.e. Diploma of higher education Diploma of further education Foundation degree HND or equivalent professional experience)
Knowledge & Experience	<ul style="list-style-type: none">• Experience of working directly in a community development context, adult health and social care, learning support or public health/health improvement (including unpaid work).• Experience of managing a caseload of clients and keeping up to date records using a database.• Experience of working with individuals (1-2-1) and groups of people in different settings to help them achieve their goals.• Experience of working with a range of agencies and organisations to develop effective working relationships.• Experience working with people with multiple needs.
Skills & Abilities	<ul style="list-style-type: none">• Excellent communication skills.• Able to work from an asset based approach, building on existing community and personal assets.• Ability to maintain effective working relationships and to promote collaborative practice with all colleagues• Ability to work alone and under pressure.• Excellent consultation skills• Highly motivated• Excellent timekeeping.
Attributes	<ul style="list-style-type: none">• Presentable in personal appearance.• Approachability to staff and customers.
	<ul style="list-style-type: none">• Good level of self-motivation.• Outwardly enthusiastic and confident.

- Show a flexible approach to work.

Disclosure and Barring Service Check

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions

Confidentiality requirements

Given the work environment where patient data is accessible by staff, the post-holder must observe strict confidentiality when accessing patient data.
Information relating to patients, carers, colleagues, other healthcare workers or the business of the practice may only be divulged to authorised persons in accordance with practice policies on confidentiality and the protection of personal and sensitive data.

Health and Safety

The post-holder will assist in promoting and maintaining their own and others' health, safety and security as defined in the practice Health & Safety Policy, to include:

- Using personal security systems within the workplace according to practice guidelines
- Identifying the risks involved in work activities and undertaking such activities in a way that manages those risks
- Making effective use of training to update knowledge and skills
- Using appropriate infection control procedures, maintaining work areas in a tidy and safe way and free from hazards
- Reporting potential risks identified.

Equality and Diversity

The post-holder will support the equality, diversity and rights of patients, carers and colleagues, to include:

- Acting in a way that recognises the importance of people's rights, interpreting them in a way that is consistent with practice procedures and policies, and current legislation
- Respecting the privacy, dignity, needs and beliefs of patients, carers and colleagues
- Behaving in a manner which is welcoming to and of the individual, is non-judgmental and respects their circumstances, feelings priorities and rights

This job description is intended to be part of an agreement for employment, however, it will be reviewed periodically, and the post holders will be invited to contribute to the review.

Last reviewed in June 2025.

What is a Primary Care Network (PCN)?

Primary Care Networks (PCNs) build on the core of current primary care services and enable the greater provision of proactive, personalised, coordinated and more integrated health and social care. Clinicians describe this as a change from reactively providing appointments to proactively care for the people and communities they serve. Where emerging primary care networks are in place in parts of the country, there are clear benefits for patients and clinicians.

East Berkshire Primary Care Networks

Primary Care Networks across Frimley Health and Care have been established since July 2019. Primary Care Networks will support groups of practices to come together locally, in partnership with community services, social care and other providers of health and care services. There are 14 Primary Care Networks across Frimley Health and Care. There are **8 PCNs in East Berkshire CCG**. In their first year, Primary Care Networks will focus on establishing their foundations, including developing a wider set of roles to support care needs and closer working with other local partners.

Slough Provider Innovation Network Enterprise SPINE

Slough Providers Innovation Network Enterprise (SPINE) is one of the 8 PCNs in East Berkshire CCG; SPINE is the 2nd biggest network in Slough locality with the population size of **42,480** registered patients. SPINE member Practices are as follow:

- Wexham Road Surgery
- The Avenue Medical Centre
- Farnham Road Surgery
- Kumar Medical Centre

Dr Nithya Nanda is the Clinical Director for SPINE.

If you require any further information about this role or PCNs please contact **SPINE Programme Manager Parfaite Haddock**.